

Senior Procurement Engineer

Singapore

About the Role:

Zimplistic is looking for a Sr Sourcing Engineer for our Singapore office. You will be part of the core team with responsibility of taking care of the sourcing initiatives for Zimplistic. The ideal candidate is a people's person with excellent negotiation and vendor/supplier management skills with real world understanding and experience in the Sourcing space. Main focus will be in the **EE areas (Electrical/Electronics)**; for commodities like LCD, PSU, PCBA, Switches, Fans, Motors, CPU, Drivers, Sensors, Cable assemblies and other standard electronics and electro-mechanical components.

Roles and Responsibilities:

- Responsible for material master BOM management, procurement, negotiations with suppliers and coordination with our CM for forward and reverse logistics.
- Participate in early Product Development stage for supporting the commodities sourcing and costing forecasting and later drive for early Supplier participation for DFM (Design for Manufacturing) and DFC (Design for Cost) involvement.
- Preparation of a Procurement Plan based on BOM for the project, identifying all key equipment, materials and third-party contract services required, purchasing / contracting strategy proposed, proposed vendors, budget cost estimate. Preparation of an approved vendor list for the project. Preparation and issue of request for quotation packages to vendors. Evaluation of vendor bids and preparation of recommendations for award.
- Work closely with SQA and QA department to come up with a QA Control Plan for Supplier Quality Management and work closely with vendors to resolve conflicts or quality issues.
- Preparation and issue of Purchase Orders for equipment and materials, and Contracts for third party services, including negotiation of commercial terms and conditions with vendors. Expediting of equipment and materials, ensuring all inspection and other quality assurance requirements are met.
- Work closely with local and overseas vendors/CM to develop new components & processes and provide technical support for production ramp-up.
- Manage and responsible for the yearly Cost reduction and MPV (Material Price Variance) target for the responsible commodities. Generating monthly tracking report and drive for achieving the targets and objectives.

Qualification:

- A degree in Mechanical/Electronics Engineering.
- At least 5 years' experience in supply chain, procurement field with experience in sourcing and contract negotiation.

Required Skills:

- Strong presentation and analytical skills. Ability to drive the multi functions team for results.
- Excellent verbal and written communication in **Mandarin** and English.
- Experience in sourcing and supplier purchasing agreement contract preparation.
- Excellent interpersonal skill and ability to manage good supplier relationship and partnership.
- Strong connections and networks for Supplies sources in the regions.
- Experience in sourcing other electromechanical parts for consumer appliances is a plus
- Ability to drive continue cost reduction and suppliers' quality improvement.